



## SOFTOLOGY

### Focus on Invoices and Purchase Orders

Softology adds the essential requirements to accounting systems by dealing with documents and managing the forms and processes. It provides workflow for invoice approvals and handles EDI, XML and paper invoices in a browser-based solution. Softology are able to integrate with most character or windows applications, connecting documents to existing systems.

Softology's e4DM document management includes simple document routing, ensuring that the relevant managers see an invoice before it is approved. The relevant information is moved electronically and appears in a browser based intray for approval or rejection.

Softology's SAFIRE is an easy to use solution that brings more powerful workflow to your system by replicating and enhancing your existing business processes electronically, but the story does not end there. SAFIRE provides the capability to effectively define processes, and indeed whole WEB based applications.

The growth in the number of sites that accounts departments must serve makes it harder to handle approvals quickly and effectively. While everyone wants to extract the maximum credit terms possible, companies are also recognising that they may gain more from better supplier relations than they do from late payment. Softology Ltd can help to achieve this competitive advantage.

e4DM makes it possible to transform invoice management, helping the company and its suppliers get the best from each another. EDI, XML, fax, email or printed forms can be used to raise orders from suppliers.

Incoming paper invoices are scanned and pooled with other types of electronic invoices, which are routed as needed for approval.

Softology's SABLE automates the invoice process, using OCR and advances recognition techniques to enable the automatic indexing of documents; therefore, helping to reduce further the cost of the administration processes.

Different security levels can be set for various roles within the organisation, allowing or denying document viewing. Images of invoices under query can be emailed to other staff no matter where they are and whether or not they are connected to the system.

Softology can deploy all of our component software quickly, producing business benefits within the first couple of months of installation. The system is fully scalable from small departments to thousands of users.

Processes are easily changed to meet external and unforeseen changes with minimum effort, helping companies to maximise their competitive advantage.

**SOFTOLOGY LIMITED** • [www.softology.co.uk](http://www.softology.co.uk)

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